

TO: Rural Development State Directors
Rural Development Managers, and
Community Development Managers

ATTN: Program Directors and State Environmental Coordinators

FROM: William F. Hagy III *(Signed by William F. Hagy III)*
Acting Administrator
Rural Business-Cooperative Service

SUBJECT: Performing the Correct Level of Environmental Review
for Construction of Hotels, Motels, and Similar Facilities

PURPOSE/INTENDED OUTCOME:

Questions continue to arise concerning the appropriate level of environmental review that should be completed for applications involving the construction of hotels, motels, and similar facilities. The purpose of this Administrative Notice (AN) is to clarify the environmental requirements of such facilities under RD Instruction 1940-G.

COMPARISON WITH PREVIOUS AN:

This AN replaces AN 3571(1940-G), dated September 28, 2000, and contains minor clarifications of the previously issued AN.

IMPLEMENTATION RESPONSIBILITIES:

To determine the appropriate level of environmental review for the construction of hotels, motels, and similar facilities, the preparer of the environmental review will apply RD Instruction 1940-G, § 1940.311(b)(3), to the proposed action. Motels, hotels, and similar facilities will automatically be considered as single small sites, which are not a source of substantial traffic generation, liquid, or solid wastes, so long as they do not contain a net

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May 31, 2002

Filing Instruction:
Preceding RD Instruction 1940-G

increase in rooms of over 25 percent or 25 rooms, whichever is greater.

Therefore, if a proposed action involves a net increase in rooms of not more than 25 percent or 25 rooms, whichever is greater, a Class I assessment will be completed. If the proposed action exceeds these limitations, a Class II assessment will be required.

If there are any questions regarding this AN, please contact Sue Wieferich, (202)720-9647, or Brian LaFlamme, (202)720-9656, Program Support Staff.